



## Application for Employment

Thank you for your interest in working at the Co-op! The Silver City Food Co-op provides food and goods, promotes sustainable practices and follows co-op principles. If this is something you would like to be a part of, grab a pen and tell us a little about yourself!

Today's date: \_\_\_\_\_ Date available: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ e mail address \_\_\_\_\_

Why do you want to work at the Co-op?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shifts DESIRED: Ideal # of hours per week desired: \_\_\_\_\_ Max hours you can work \_\_\_\_\_ Min hrs needed \_\_\_\_\_

Please indicate your availability. Full availability is preferred for over 25 hr/wk – shifts are available from 6am to 7:30pm . Over 20 hrs/wk requires cross training on registers, produce, stocking, deli and cleaning.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
from:	from:	from:	from:	from:	from:	from:
to:	to:	to:	to:	to:	to:	to:

*[New employees are required to be available to work weekends, unless it is not relevant to the position.]*

Education	What:	When:
High School		
Advanced or Specialized Education		

*We expect employees to treat customers, potential customers, and fellow employees fairly, consistently, and with respect. And as representatives of the Co-op we expect employees to act in a manner that reflects positively on the Co-op, its members, its board, and its staff.*

Please give an example of how you can help us achieve our vision as an employee of the Co-op:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PRIOR WORK HISTORY:** Please list your 3 most recent employers (feel free to attach a resume)

Dates: \_\_\_\_\_

Employer: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_



Dates: \_\_\_\_\_

Employer: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Dates: \_\_\_\_\_

Employer: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Please describe any skills you have in any of the following areas: Customer Service, Natural Foods, Retail Merchandising, Cashiering, Produce, Nutrition, Computers or Cooperatives.

please attach additional paper if needed

**REFERENCES:**

Name	Relationship	Address	Phone Number

If hired, could you show evidence of your right to work in the US? \_\_\_\_\_

I authorize my present and former employers (unless otherwise indicated on this application) to release to the co-op any information concerning my employment, including my job performance. Further, I release all these parties from liability for any damage (except that resulting from misrepresentation) which might result from furnishing this information.

The information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I understand that falsified information or significant misrepresentation or omission of facts called for may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date. I understand that, if hired, my employment is governed by the Staff Policy of the Silver City Food Co-op, and is for no definite period, and may be terminated at any time during my probationary period.

**Print Name:** \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_